

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Reorganization Meeting January 4, 2017 at 7:30 PM
Clinton Township Middle School Auditorium**

The Business Administrator/Board Secretary served as presiding officer pro tempore until the election of a President.

CALL TO ORDER: Anthony Juskiewicz, SBA called the meeting to order at 7:38 pm.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 7, 2016.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

PLEDGE OF ALLEGIANCE: Anthony Juskiewicz led the Board in the Pledge of Allegiance.

Mr. Juskiewicz explained that following the school board election, the law requires the Board of Education to reorganize and affirm the basic structure upon which it will function for the year.

The Board Secretary runs the meeting until the election of the Board President, at which time the Board President will preside over the meeting.

ANNUAL ORGANIZATION OF THE BOARD OF EDUCATION

Mr. Juskiewicz read the results of the School Board Election of November 8, 2016 as follows.

Combined Statement of Results 2016

To have the combined statement of results of the 2016 School Board Election made part of the annual organization meeting minutes.

Election of the following individuals to the Clinton Township Board of Education:

- Alicia Demmerle with 3,205 votes, 3 year full term
- Kevin Maloy with 269 votes, 3 year full term
- Kathy Miller with 3,276 votes, 3 year full term

- a. Mr. Juskiewicz administered the Oaths to the Newly Elected Board Members – Alicia Demmerle, Kevin Maloy and Kathy Miller.

ROLL CALL

Board Members:

Present: Maria Grant
 Rachel McLaughlin
 Alicia Demmerle
 Maria McHugh
 Kathy Miller
 Kevin Maloy
 Alissa Olawski
 Yehara Raddalgoda

Not Present: Susan Vanderoef

Present: *District Administrators:*
 Dr. Gina Villani, Superintendent of Schools
 Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Not Present: Vito Gagliardi, Esq., Board Attorney.

- b. Nomination(s) for Board President (conducted by the Board Secretary)

Motion to open the floor to nomination(s) for Office of Board President.

Maria Grant was nominated by Rachel McLaughlin, Second by Maria McHugh.

The floor for nomination(s) for Office of Board President was closed

Call for the Vote of Board President

Motion by Y. Raddalgoda, Seconded by A. Olowski. The resolution was adopted on a roll call vote as follows: ayes 8; Nays: 0; Abstain: 0; Absent: 1.

BE IT RESOLVED that the Board of Education hereby appoints Maria Grant as Board President.

- c. Nomination(s) for Vice-President (conducted by the Board President)

Motion to open the floor to nomination(s) for the Office of Board Vice-President.

Rachel McLaughlin was nominated by Yehara Raddalgoda, Second by Alissa Olawski.

The floor for nomination(s) for Office of Board Vice President was closed

Call for the Vote of Board Vice President

Motion by Kevin Maloy, Seconded by Kathy Miller. The resolution was adopted on a roll call vote as follows: ayes 8; Nays: 0; Abstain: 0; Absent: 1.

BE IT RESOLVED that the Board of Education hereby appoints Rachel McLaughlin as Board Vice-President.

PRESIDENT'S COMMENTS/REPORT

Mrs. Grant welcomed everyone to the Clinton Township Board of Education's Annual Re-Organization meeting.

She shared that she was looking forward to serving as the President of this Board of Education for 2017 and working with the Board to provide the best quality education possible for the children in Clinton Township, while being fiscally responsible to the taxpayers of our community.

Mrs. Grant noted that the members of the board of education hold a very diverse set of core competencies, expertise and experiences that will help to support Dr. Villani and her administrative team for the upcoming year.

She stated two main objectives for this meeting:

The first was to take care of standard reorganization tasks including:

- The swearing in of newly elected board members
- The appointment of officers
- Assigning members of the board to committees
- Adopting various school documents, the official newspapers in which future meeting announcements will appear, appointing the auditor, attorney, appointments to the board committee's and delegates.

The second objective tonight will be for the board to enter into an executive meeting for reasons of negotiations.

Mrs. Grant then introduced the three new board members and welcomed back each of the existing members of the board.

She stated that the board of education operates under a committee structure to accomplish the work of the board. The committees include the following:

1. Facilities and Finance
2. Policy and Curriculum
3. Personnel and Negotiations
4. Communications

She then provided information regarding the structure of the Board's four committees as follows:

- Each committee has four members, led by a committee chairperson.
- Agenda's are established by the committee chairperson and the superintendent... In the case of Facilities and Finance Committee, by the School Business Administrator.
- Questions for a committee are to be brought to the chair of that committee.
- Committees are established at the re-organization meeting.

She noted that she has spoken with board members to understand what committees that they would like to serve on. She also worked with last year's committee chairperson from each committee and the Vice President to develop a committee of members based on their skill set and experience so that we could maximize the effectiveness of each committee.

Mrs. Grant noted outside Board Appointments as follows:

- a. Board Liaison to the Town Council – Maria Grant
- b. Hunterdon County ESC Representative - TBD
- c. Hunterdon County School Boards Organization – Rachel McLaughlin
- d. NJSBA Representative – TBD
- e. DEAC Representative – Maria Grant

The Board was provided full year schedules that Dr. Villani put together for committee meetings so everyone can plan ahead.

Mrs. Grant spoke of the Annual Board Member Training Requirements:

- Training Requirements – During each year a Board member serves on the Board of Education they are required to complete a course given by the NJSBA, as per the School District Accountability Act.
- The following mandated training programs are required:
 - Governance I: New Board Members – Standard Governance (overview what you have gotten yourself into)
 - Governance II: 1st Term, 2nd full year of service (finance)
 - Governance III: 1st Term, 3rd full year of service (Student Achievement)

- Governance IV: Reelected/Reappointed Board Members in the first year of any succeeding term – Legal Update + Anti-Bullying Bill of Rights
- NJSBA offers two ways for board members to fulfill their state mandated training requirement: in-person and web-based.
- Mr. Juskiewicz will contact each of your to let you know what training you are required to complete during 2017.

Mrs. Grant noted that at the February Board meeting, Ms. Gwen Thornton will provide training to the Board to fulfill its obligation to the state for the completion of the annual ethics review session.

Mrs. Grant noted that she and Dr. Villani are working on updating the Annual Board Task list for 2017 which will be provided to the Board at the next board meeting. It lists everything that needs to be accomplished monthly and quarterly by law in addition to operational and procedural tasks. Each month, an updated version of this document will be shared. The list will be color coded. Items that have been completed are in blue, items that we are currently working on are in gold and items highlighted in green are ongoing projects for the year.

Mrs. McLaughlin spoke of the code of ethics of the Board which is in the spirit of transparency, accountability and collegiality to work collaboratively together in a respectful manner.

Mrs. Grant noted that each month she will assign someone to be the Process Guardian. It will be that Board Member's responsibility to make sure that the Board operates within the set core values for that meeting. She referred to the copy of the core values that each Board Member has been given.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Dr. Villani addressed the Board. She spoke of a minor bus incident that occurred at the Round Valley School. The incident took place in the parking lot where one bus rolled into the back of another. There were no injuries and the school nurse checked each student that was on either bus. Parents were notified and the bus company will complete an investigation. She thanked Mr. Connolly and Mrs. Straight for the work they did with regard to the incident.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

L. Brennan spoke of the bus incident and how it happened.

ORGANIZATION RESOLUTIONS

d. ***BE IT RESOLVED*** that the Board of Education hereby approves to establish the following committees, chairs, and members:

Finance/Facilities Committee:

Chair: Alissa Olawski

Members: Kevin Maloy, Alicia Demmerle, Maria Grant

Personnel Committee:

Chair: Susan Vanderoef

Members: Maria Grant, Kathy Miller, Alissa Olawski

Policy/Curriculum Committee:

Chair: Rachel McLaughlin

Members: Maria McHugh, Yehara Raddogada

Negotiations Committee (CTEA):

Chair: Maria Grant

Members: Kevin Maloy, Alissa Olawski, Alicia Demmerle

Negotiations Committee (CTAA):

Chair: Suan Vanderoef

Members: Rachel McLaughlin, Alissa Olawski, Maria Grant

Ad Hoc Feasibility to Close a School:

Chair: Maria Grant

Members: Susan Vanderoef, Rachel McLaughlin

Communications Committee – Mrs. Grant noted that based on the current operations of the board of education, both her and Dr. Villani recommended that there are no appointments made to the communications committee at this time. If the Board deems it necessary they will focus their attention on a project by project basis.

e. Code of Ethics

In accordance with Bylaw 9271 “Code of Ethics”, the Board of Education shall discuss the Board member Code of Ethics annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it. **(Attachment)**

f. Open Public Meetings Act

Open Public Meetings Act – Establish Meeting Dates, Time and Place

BE IT RESOLVED that the Clinton Township Board of Education, pursuant to Chapter 231, P.L. 1975 (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the Clinton Township Middle School Auditorium, 34 Grayrock Road, Clinton NJ 08809 at 7:30 p.m., as set forth below unless indicated otherwise;

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary;

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Hunterdon Democrat, Hunterdon Review and The Express-Times as official newspapers to receive notices of meetings;

BE IT FURTHER RESOLVED that the Board of Education hereby approves that notices of meetings of the Board of Education will be posted in the Clinton Township Board of Education Administration Office, each Clinton Township School, posted on the District website and filed with the Clerk of Clinton Township;

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution describing as specifically as possible the nature of the subject to be discussed without undermining the need for confidentiality the estimated length of the executive session, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made;

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- o Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- o The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- o The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so, and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the following Board meeting dates for the 2017 calendar year:

January 23, 2017
February 27, 2017
March 13, 2017*
April 24, 2017
May 8, 2017*
June 26, 2017
July 24, 2017
August 21, 2017*
September 25, 2017
October 23, 2017
November 20, 2017*
December 18, 2017*
January 3, 2018* (Wednesday) - Reorganization

Meetings will be held on the fourth Monday of the month, except where noted *.

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

g. Adoption of Official Newspapers

BE IT RESOLVED that the Board of Education authorizes the *Hunterdon Democrat*, *Hunterdon Review* and *The Express-Times* be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2017 calendar year.

h. Parliamentary Procedures

BE IT RESOLVED that the Board of Education adopts *Roberts Rules of Order* as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the Parliamentarians for the 2017 calendar year.

i. Approval of Depositories

BE IT RESOLVED that the Board of Education hereby approves that the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for the Clinton Township Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Approval of Depositories: Investor's Bank

AND BE IT FURTHER RESOLVED that the Board of Education hereby authorizes that investments can be secured in any other bank holding a current certificate of eligibility for the State of New Jersey Banking Association;

AND BE IT FURTHER RESOLVED that the Board Secretary and/or the Executive Secretary to the School Business Administrator be authorized to wire transfer Board of Education funds between Board of Education accounts only;

AND BE IT FURTHER RESOLVED that the Board Secretary and/or the Executive Secretary to the School Business Administrator be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate;

AND BE IT FURTHER RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements;

AND BE IT FURTHER RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile;

AND BE IT FURTHER RESOLVED that investments can be secured in any other bank holding a current certificate of eligibility from the State of New Jersey Banking Association;

NOW THEREFORE BE IT RESOLVED that the Board Secretary is hereby authorized to deliver, upon demand, signatures of required authorities to the above-approved depositories.

j. Authorized Signatures

BE IT RESOLVED that the Board of Education hereby authorizes the following Authorized signatures for money market, checking and savings accounts:

Regular Checking Account – Investors Savings Bank, N.A. (3 signatures required)

Authorized Signatures:

Board President/Vice President/School Business Administrator
Maria Grant/Rachel McLaughlin/Anthony Juskiewicz

Clinton Township School Activities – Investors Savings Bank, N.A. (2 signatures required)

Authorized Signatures Spruce Run School:

*Principal/School Business Administrator/Superintendent
Melissa Goad/Anthony Juskiewicz/Dr. Gina Villani*

Authorized Signatures Round Valley School:

*Principal/ School Business Administrator/Superintendent
Sue High/Anthony Juskiewicz/Dr. Gina Villani*

Authorized Signatures Patrick McGaheran School:

*Principal/ School Business Administrator/Superintendent
Mary Postma/Anthony Juskiewicz/Dr. Gina Villani*

Authorized Signatures Clinton Township Middle School:

*Principal/ School Business Administrator/Superintendent
Judith Hammond/Anthony Juskiewicz/Dr. Gina Villani*

Clinton Township School District Petty Cash – Investors Savings Bank, N.A. (2 signatures required)

Authorized Signatures District Office:

*School Business Administrator/Exec. Secretary to Business Administrator/Superintendent
Anthony Juskiewicz/Cheryl Zarra/Gina Villani*

Authorized Signatures Spruce Run School:

*Principal/School Secretary/School Business Administrator
Melissa Goad/Nancy Paul/Anthony Juskiewicz*

Authorized Signatures Round Valley School:

*Principal/School Secretary/School Business Administrator
Sue High/Maxine Boll-Hughes/Anthony Juskiewicz*

Authorized Signatures Patrick McGaheran School:

*Principal/School Secretary/School Business Administrator
Mary Postma/Marianne Della Serra/Anthony Juskiewicz*

Authorized Signatures Clinton Township Middle School:

*Principal/School Secretary/School Business Administrator
Judith Hammond/Cindy Gugliandolo/Anthony Juskiewicz*

Payroll Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signature:

*School Business Administrator/Board President/Board Vice-President
Anthony Juskiewicz/Maria Grant/Rachel McLaughlin*

Payroll Agency Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signature:

*School Business Administrator/Board President/Board Vice-President
Anthony Juskiewicz/Maria Grant/Rachel McLaughlin*

Unemployment Trust Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signature:

*School Business Administrator/Board President/Board Vice-President
Anthony Juskiewicz/Maria Grant/Rachel McLaughlin*

Capital and Capital Reserve Accounts – Investors Savings Bank, N.A. (3 signatures required):

Authorized Signatures:

*School Business Administrator/Board President/Board Vice-President
Anthony Juskiewicz/Maria Grant/Rachel McLaughlin*

Employee Flexible Spending Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signatures:

*School Business Administrator/Board President/Board Vice-President
Anthony Juskiewicz/Maria Grant/Rachel McLaughlin*

Cafeteria Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signatures:

*School Business Administrator/Board President/Board Vice-President
Anthony Juskiewicz/Maria Grant/Rachel McLaughlin*

k. Appointment as District Designee for Treasurer Report

BE IT RESOLVED that the Board of Education hereby authorizes that the Executive Secretary to the School Business Administrator be designated to prepare the district's monthly Treasurer's Report.

l. Appointment of Representatives Requesting Federal and State Funds

BE IT RESOLVED that the Board of Education hereby authorizes that the Superintendent of Schools and the Business Administrator/Board Secretary for the Clinton Township Board of Education or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the period from the date of this Organization Meeting to the Board Organization Meeting in the next calendar year.

m. Board Policies/Regulations

BE IT RESOLVED that the Board of Education hereby re-adopts all existing Board Policies, Bylaws and Regulations.

n. Appointments

BE IT RESOLVED that the Board of Education hereby appoints the following to annual appointments for 2017:

- Board Secretary..... Anthony Juskiewicz
- Affirmative Action Officer Michele Cone
- Right to Know Custodian Anthony Juskiewicz
- AHERA Representative Anthony Juskiewicz
- Attendance Officer Clinton Township Police Department
- Public Agency Compliance Officer..... Anthony Juskiewicz
- Custodian of Records Anthony Juskiewicz
- 504 Officer Alice Steinheimer
- Homeless Liaison Alice Steinheimer
- Indoor Air Quality Officer Anthony Juskiewicz
- Safety Officer Detective Hash, Clinton Twp. Police Department
- Anti-Bullying Coordinator..... Melissa Goad
- Anti-Bullying Specialist – SRS Alex Ruttenberg
- Anti-Bullying Specialist – PMG Carol Frey
- Anti-Bullying Specialists – RVS Greg James, Christina Giordano
- Anti-Bullying Specialists – CTMSKerry Mueller, Kendra Squindo

o. School Funds Investor

BE IT RESOLVED that the Board of Education hereby designates the Business Administrator/Board Secretary as the School Funds Investor.

p. Uniform Minimum Chart of Accounts

BE IT RESOLVED that the Board of Education hereby authorizes the Uniform Minimum Chart of Accounts for New Jersey Public Schools for 2017 calendar year.

q. Tax Shelter Annuity Companies

BE IT RESOLVED that the Board of Education hereby approves the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2017 calendar year.

- AXA Equitable 403(b)
- Lincoln Financial 403(b)
- Valic 403(b)
- Legend Group 403(b) TPA

r. Petty Cash Accounts

BE IT RESOLVED that the Board of Education hereby authorizes the Board Secretary to establish the following petty cash fund accounts for the period from July 1st through June 30th during the next fiscal year in accordance with N.J.S.A.18A:19-13 and Title 6 of the N.J.A.C. 6A:23-2.9.

<u>School/Department</u>	<u>Name</u>	<u>Amount</u>
Spruce Run School	Melissa Goad	\$250
Patrick McGaheeran School	Mary Postma	\$250
Round Valley School	Sue High	\$250
Clinton Township Middle School	Judith Hammond	\$250
Clinton Township School District	Anthony Juskiewicz	\$250

AND BE IT FURTHER RESOLVED to establish a maximum single Petty Cash expenditure of \$50.00 to any one individual on any one occasion not to be exceeded without prior approval by the Board Secretary;

AND BE IT FURTHER RESOLVED that each account be replenished within a period of time not to exceed sixty (60) days without prior approval of the Board Secretary.

s. Claims Auditor Pre-Payment Authority

BE IT RESOLVED that the Board of Education hereby authorizes that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by N.J.S.A.18A:19-2 amended, to direct prepayment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

t. Organization Chart

BE IT RESOLVED that the Board of Education hereby recommends the approval of the Organization Chart for the Board of Education. (Attachment)

u. Designation of Superintendent and Transfer Authority

BE IT RESOLVED that the Board of Education hereby approves that as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

v. Appointment of Representative to County Educational Services Commission

BE IT RESOLVED that the Board of Education hereby appoints _____, as the Board representative to the Hunterdon County Education Services Commission for the 2017 calendar year. (Board President to appoint.)

w. Fee for Copies of Public Documents

BE IT RESOLVED that the Board of Education hereby establishes a photocopy fee of (\$.05) five cents for printed matter of letter size page or smaller and (\$.07) seven cents for printed matter of legal size or larger for official Board Minutes and other public documents.

x. Adoption of Emergency Management Plan

BE IT RESOLVED that the Board of Education hereby approves that emergency procedures described in the official Clinton Township School District's Emergency Management Plan be approved as recommended by the Superintendent of Schools.

y. Appointment of District Certified Purchasing Agent

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently \$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution;

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education, pursuant to the statutes cited above hereby appoints Anthony Juskiewicz, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Clinton Township Board of Education; and

BE IT FURTHER RESOLVED that Anthony Juskiewicz is hereby authorized to award contracts on behalf of the Clinton Township Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED that Anthony Juskiewicz is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Clinton Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,000) but are less than the bid threshold of \$40,000.

z. Integrated Pest Management Coordinator

BE IT RESOLVED that the Board of Education hereby appoints the following individuals to serve as the Integrated Pest Management Coordinator for District Schools, for the 2017 calendar year:

Anthony Juskiewicz, District Administration
Daniel Gorman, Assistant B&G Supervisor
Judith Hammond, Clinton Township Middle School
Sue High, Round Valley School
Mary Postma, Patrick McGaheran School
Melissa Goad, Spruce Run School

The IPMC(s) shall insure that all state regulations, including licensing requirements and label precautions, must comply with all components of the School Integrated Pest Management Policy.

aa. Student Records

BE IT RESOLVED that the Board of Education hereby authorizes certified school personnel to collect and maintain the following types of student records as required by N.J.A.C. 6:3-6:1 et seq and Board of Education Policy 5125 "Student Records":

- *Personal data identifying each student enrolled in the district including student's name, address, date of birth, name of parent(s)/guardian(s), citizenship and gender;*
- *Recording religious or political affiliation of student or parent is prohibited unless requested by the parent;*
- *Daily attendance;*
- *Description of student progress, including grade level, according to evaluation system used by the district;*
- *History and status of physical health per state regulations;*
- *Special Education records pursuant to relevant rules and laws;*
- *All other records required by the New Jersey State Board of Education.*

Board of Education Roll Call Vote

Motion by A. Olawski, Seconded by K. Miller. The Board adopts reorganizations resolutions d through aa on a roll call vote as follows: ayes 8; nays: 0; abstain: 0; absent: 1.

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

None.

EXECUTIVE SESSION:

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

***WHEREAS**, any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is personnel, and*

***WHEREAS**, any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. The collective bargaining contract discussed is between the Clinton Township Board of Education and the Clinton Township Administration Association, and*

***WHEREAS**, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, personnel and negotiations;*

***WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

Action may be taken upon return.

Time: 8:11 pm

Motion by K. Maloy, Seconded by A. Olawski. The resolution was adopted on a roll call vote as follows: ayes 8; abstain 0; nays 0; absent 1.

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: 8:39 pm

Motion by Y. Raddolgota, Seconded by A. Olawski. The resolution was adopted on a roll call vote as follows: ayes 8; abstain 0; nays 0; absent 1.

ADJOURNMENT

Action 17-AJ-007:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: 8:40 pm

Motion by M. McHugh, Seconded by R. McLaughlin. The resolution was adopted on a roll call vote as follows: ayes 8; abstain 0; nays 0; absent 1.

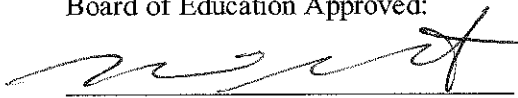
Respectfully Submitted,



Anthony Juszkiewicz
Business Administrator/Board Secretary

Minutes Prepared: 1/5/17
Minutes remain unofficial until Board of Education approval.

Board of Education Approved:



Maria Grant, President

2/28/17

Date

